

**Santa Barbara City College
College Planning Council
Tuesday, April 5, 2011
3:00 pm – 4:30 pm
A218C
Minutes**

PRESENT:

A. Serban (Chair), Superintendent/President;
I. Alarcon, President, Academic Senate;
O. Arellano, VP, Continuing Education;
L. Auchincloss, President, CSEA;
S. Ehrlich, VP HR &LA
J. Friedlander, Executive VP Ed Programs;
T. Garey, Academic Senate Representative
M. Guillen, Classified Staff Representative;

R. Limon, President Student Senate;
K. Monda, Academic Senate Representative,
Chair Planning and Resources Committee;
K. Neufeld, VP, Academic Senate
Representative;
D. Nevins, Academic Senate President-elect
J. Sullivan, VP Business Service

ABSENT:

P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research and
Planning

C. Salazar, Classified Staff Representative

GUESTS:

C. Alsheimer, Instructors' Association;
M. Croninger, Board of Trustee Member;
J. McPheter, Classified Consultation Group
J. Meyer, Biology Professor

K. O'Connor, Interim Director, PE;
L. Stark, President, Instructors' Association;
L. Vasquez, IT Committee Chair

Superintendent/President Serban called the meeting to order.

Information/Announcements

1. Presentations to inform the development of the College Plan 2011-14

Thursday, April 7, Room A211, 2:30 pm- 5:00 pm

Dr. Peter Rupert, Director UCSB Economic Forecast Project 2:30pm-2:55pm
Dr. Glenn Russell, Director Planning and Development, County of Santa Barbara 2:55pm-3:20pm
Steve Cushman, Executive Director, Santa Barbara Chamber of Commerce 3:20pm-3:45 pm
Paul Casey, Assistant City Manager, City of Santa Barbara 3:45pm-4:10pm
Dr. Davis Hayden, Dir. Research, Evaluation and Technology, SB School District 4:10pm-4:35 pm
Dave Durflinger, City Manager Carpinteria 4:35pm-5:00 pm

Superintendent/President Serban invited everyone to attend these presentations.

2. Draft of criteria to consider for reducing credit course offerings.

Mr. Alarcon reported that the Academic Senate has not discussed the issue of reducing classes yet and it is on the agenda for the next meeting. So far the Academic Senate has not taken a position about reductions this year in the Spring. Some members feel strongly that we need to start right away, some feel very strongly that we should not. Since the classes need to be reduced no matter what, the Senate will start at their next meeting.

Dr. Friedlander stated that at some point, based on what we know now about the budget, we have to cut classes that are not getting funded. This draft handout is to put out an approach that would give everyone the same set of agreements and guidelines to go about cutting sections. We want to preserve, at all costs, courses that are essential for students to have the basic skills preparation, state approved certificates, degrees and/or transfer requirements. He went through the highlights of handout.

Dr. Friedlander shared some of the latest information on what the State is discussing regarding what the Community Colleges can do to save money such as limiting repeatability, putting an upper cap on number of students units a person can accumulate before they have to pay out of state, and looking at changes in who has access to priority registration.

In trying to provide some leadership in terms of coming to consensus on how we are going to do this is very difficult. Academic Senate Member Garey pointed out that we need to be clear on our definition of what is essential.

Dr. Friedlander reported on the record number of transfer oriented students coming to the college in the fall. One of the reasons is because of the declining numbers of seats in classes at the UCs and CSUs who also have a record number of freshmen applicants, and those rejected freshmen applicants are the ones applying to the community colleges. Secondly some of our students who have applied for transfer to the UCs and CSUs who have not been accepted want to stay at SBCC.

The College transfer center is already overwhelmed because these students want to stay engaged in college while they reapply again, plus they want their financial aid, and their health insurance, so they are coming back full time. This new dynamic has impacted our fall registration and mostly likely will not go away for a while. In our course planning for spring going forward, we will need to take those variables into account. Dr. Friedlander stated that we need something agreed upon prior to the summer break because when we come back to school in the fall we start to build the spring class schedule.

Superintendent/President Serban stated, as she passed out the second handout (a work in progress) produced by EVP Friedlander, VP Sullivan, and VP Arellano and herself, that it provides further data showing why it is important to start cutting in spring of 2012. This spreadsheet explains why it will be hard to reduce the \$10.5 million dollars that we have to reduce. The spreadsheets show the 3 scenarios:

Scenario 1) cutting \$10.5 million through cutting only CA resident credit FTES,

Scenario 2) Reduction in revenue through cutting \$9 million in revenue from credit FTES and \$1.5 million from non-credit non-enhanced and

Scenario 3) Reduction in revenue through cutting \$9 million in revenue from credit FTES and \$1.5 million from non-credit non-enhanced and enhanced non-credit FTES.

There was further discussion regarding Scenario 1). Dr. Serban clarified that we cannot cut more than 2300 FTES because then we will receive less revenue. There was further discussion around the challenge of identifying \$5.2 million worth of non-instructional reductions no later than June 2014.

Superintendent/President Serban reported the details of the reductions in classes from Scenario 2) Reduction in revenue through cutting \$9 million in revenue from credit FTES and \$1.5 million from non-credit non enhanced FTES. This scenario will reduce the number of sections that will need to be cut to credit from 766 sections to 657 sections, meaning that 110 more credit sections could be preserved cumulatively. This will mean the cut in credit FTES of about 1,971, 329 less. This is the equivalent of \$9,000,000 and non-credit non-enhanced FTES reduction of 546.45 FTES the equivalent of \$1.5 million in revenue reductions. In terms of direct easy to quantify reductions in expenditures, the number of full time positions would go down from 34 to 28. On the credit side, the simple-to-quantify expenditures would be \$4.5 million and a rough estimate of the total expenditure reductions from non-credit would be about \$960,000 for a cumulative reduction of 5.4 million, with a remaining \$5 million expenditure reduction to identify.

Superintendent/President Serban reported the details of the reductions in classes from Scenario 3) Reduction in revenue through cutting \$9 million in revenue from credit FTES and \$1.5 million from non-credit non-enhanced and enhanced non-credit FTES. This scenario will again preserve 110 more credit sections with a reduction of 657 sections resulting in a \$9 million expenditure reduction. The \$1.5 million reduction is divided between non-credit non-enhanced FTES Reduction and non-credit enhanced FTES reduction of \$750,000 between each.

Dr. Serban pointed out that with either option we clearly need to start reducing sections in Spring 2012; however the difference between scenarios is that 50 more sections for credit for Spring 2012.

Further discussion took place about the seriousness of cutting such a significant number of classes and that we cannot count on eliminating very many classes in Fall. Our Summer and Fall 2011 Schedule is already out, so we will not be cutting from those classes. But we are already late compared to other colleges that have already cut some of their summer classes.

Dr. Serban reiterated how looking at these three scenarios brought the harsher reality into focus: the \$5.2 million non-instructional expenditure reductions. Instructors' Association President Stark thought that maybe if we were able to give ourselves a little time, because the suspension of Proposition 98 is unlikely, and perhaps we would have a better idea of what the actual cut will really be. Ms. Stark stated her concern that by cutting so much, we may never come back. Dr. Serban stated that the actual cut will most likely still be millions of dollars and that it would be unwise to not start to cut at this time. EVP Friedlander stated that we are buying time by not starting until Spring 2012 when we will have a little more clarity with respect to the state budget.

Dr. Serban stated that by laying out the three scenarios, she is looking for feedback and wants to present CPC's recommendation to the Board as it relates to the workload reduction.

There was further discussion regarding the three scenarios, and the non-enhanced courses.

VP Sullivan stated that the college has good reserves, but we do need to be conscious of the fact that the longer we delay and the longer we take to implement the change, the more it will reduce those reserves and limit our options in the future and we do not know how long this is going to last and how much further it is going to go.

There was more discussion on: 1) needing to allow ourselves flexibility without doing permanent damage until we know better what we will be facing, 2) needing to improve our flow through basic skills courses and 3) looking more at cutting classes earlier on in the sequence, as there are too many students flowing through the system and then there is a log jam which is also a state-wide issue.

Superintendent/President Serban said that in the end the college has to be realistic about how many students we can absorb when revenues have been cut to this point, we would like to serve all students who apply. The postponing syndrome mentality, really denies the huge number, \$5.2 million, of cuts to find somewhere. Dr. Serban stated that this is the time where the really responsible action is what we need to do in order to provide the commendation to ensure the fiscal stability of the college. Dr. Serban said that we need to have the draft of the tentative budget by the beginning of May.

Discussion

3. Budget development for 2011-12 and preparing for 2012-13 and 2013-14 – continued from March 18, 2011 CPC meeting – please bring materials provided at the March 18 and March 22, 2011 CPC meetings
 - a. Preliminary recommendations to and questions for the Board of Trustees from the Superintendent/President and Executive Committee – discussed with the Board of Trustees at the February 16, February 23 and March 10 study sessions
4. Continuing Education FTES that cannot be claimed for apportionment (handout)
5. Update on status of program review resource requests; and routine and non-routine equipment requests – Next steps

Discussion/Action

6. Budgeting for the 4000 and 5000 accounts
Superintendent Serban said that she wanted to vote on budgeting for the 4000 and 5000 accounts at the April 22 meeting. President Student Senate, Limon stated that the Student Senate voted for the way that these accounts have been budgeted in the past as they see that as the best for the college. Ms. Auchincloss stated that the Classified Consultation group has the same recommendation.

Further discussion took place about alternative ways to budget these two accounts and whether we will use the savings from the 4000/5000 accounts help in reducing expenditures in non-instructional costs. There was further discussion about cutting the hourly workers budget and instituting a hiring freeze. Dr. Serban is opposed to a blanket hiring freeze, as each open position has been looked at thoroughly, what impact it would have on the particular department and how it would affect direct support to students. Dr. Friedlander talked about identifying programs the college needs to preserve and focusing on what we are excellent in and maintain that excellence.

Academic Senate, Planning & Resources Committee Monda stated that the college community is pulling together to save more money by making all the sacrifices we can, but we have to be careful to do it in a way that allows us to feel like we are working together as opposed to losing programs. Ms. O'Connor spoke about how important it is to get this message out the faculty, staff and students.

CSEA President/Chair Classified Consultation Auchincloss acknowledged SBCC Controller Leslie Griffin for the excellent job she did of presenting the budget material to the classified staff.

Superintendent/President Serban reminded the members to be ready to vote on April 22. We will start looking at how to deal with the cutting in \$5.2 non-instructional areas. Dr. Serban asked that CPC members email her any suggestions, she adjourned the meeting

Next CPC meetings: Friday, April 8, 9:15 am-11am A218C – special meeting preparation for developing the 2011-14 college plan
Tuesday, April 19, 2011, 3:00-4:30pm, A218C
Friday, April 22, 9:00 am-12pm A218C – special meeting preparation for developing the 2011-14 college plan
Tuesday, May 3, 2011, 3:00-4:30pm, A218C
Tuesday, May 17, 2011, 3:00-4:30pm, A218C